



NATIONAL POWER CORPORATION

NOTICE TO PROCEED

19 May 2023

MS. NIMFA D. VILLANUEVA

Authorized Representative
DIRECT-A NON SPECIALIZED WHOLESALE TRADING
#10 Harvard Barangay J. Dela Peña,
Marikina City
E-mail: nimfami101@gmail.com

SUBJECT: NOTICE RE: PURCHASE ORDER NO. 058710-ALC

Dear Ms. Villanueva:

Pursuant to Purchase Order No. **058710-ALC** in the total amount of **Twelve Thousand Pesos (₱ 12,000.00)** for the **Supply and Delivery of Drum Cartridge intended for Electricity Tariff Division** under PR No. **HO-ETD23-001**, you are hereby required to effect delivery of the goods within the period specified in the Purchase Order.

Failure to comply with the delivery period from receipt of this Notice to Proceed will result to the imposition of sanctions/penalties as prescribed by law.

Very truly yours,


FERNANDO MARTIN Y. ROXAS
President and CEO

cf: Mr. A. P. Japon – VP, Admin & Finance
Mr. R. A. Villarin – DM, Logistics
Mr. D. P. Manabat, Corporate Staff Specialist B

Received and Acknowledged by:


Riza Carbos

Authorized Representative

Date:

May 19, 2023

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